

## **ADMISSION TO THE SIXTH YEAR OF ADVANCED STUDY APPLICATION PROCEDURE FOR NEW GRADUATE STUDENTS**

Admission to The University of Texas at Austin is under the direction of the Registrar and the Director of Admissions.

To apply for admission to the Graduate School of The University of Texas at Austin, you must:

1. Submit a completed on-line ([www.utexas.edu/student/giac/online.html](http://www.utexas.edu/student/giac/online.html)) Application for Admission to Graduate Study directly to:

The Office of Admissions  
The University of Texas at Austin  
P.O. Box 7608  
Austin, Texas 78713-7608

2. Request, from the registrar of each institution of higher education at which you have studied, a copy of all transcripts of all undergraduate and graduate work attempted or completed. You must ensure that an official copy (ies) (e.g., copies bearing an official seal from the registrar) reach the Office of Admissions. Former University of Texas students may pay the fee for transcripts along with sending in the Application for Admissions to Graduate Study.
3. A copy of the report on your Graduate Record Examinations General Test (the GRE) form the Educational Testing Service (ETS), sent directly to the Office of Admissions. If you are an international student whose native language is not English, you also must submit to the Office of Admissions a report of your score on the Test of English as a Foreign Language (the TOEFL) from ETS. PLEASE NOTE THAT IF YOUR SCORE ON EITHER THE GRE OR TOEFL IS NO LONGER AVAILABLE FROM ETS, YOU WILL BE REQUIRED TO TAKE THE APPROPRIATE TEST AGAIN.

If you are not a citizen of the United States, you must send/submit an on-line non-refundable fee (payable to The University of Texas at Austin) with your on-line Application for Admission to Graduate Study to cover the cost of processing your application. Additional information will be required by the University's International Office.

After all of the above credentials have been collected by the Director of Admissions, your application will be forwarded to the Graduate School and then to the Graduate School of Library and Information Science for consideration.

## APPLICATION DEADLINES

	<b>U.S. Citizens</b>	<b>Foreign Applicants</b>
Fall Semester	February 1	February 1
Summer Semester	December 1	December 1

\* You are encouraged to apply early in order to receive an early decision on your application.

In addition to the above steps, you must:

1. Submit the attached Application for Admission to the Sixth Year of Advanced Study to:

Chair, Admissions Committee  
The University of Texas at Austin  
Graduate School of Library and Information Science  
1 University Station D7000  
Austin TX 78712-0390

An important part of your application is to submit a statement of your long range career objectives and what you hope to study in the program (page 7).

2. Ensure that three persons familiar with your educational background and professional experience submit letters of reference to the Admissions Committee Chair. (This may be done on forms supplied in the Application.)
3. Have an interview with the Dean of GSLIS or with someone designated by the Dean.

### APPLICATION PROCEDURE FOR FORMER UT-AUSTIN GRADUATE STUDENTS

If you are a former graduate student at UT-Austin, to apply to the program you must submit to the Office of Admission the following information:

1. A completed on-line Application for Readmission to UT-Austin.
2. An official copy of each transcript of all academic work completed or undertaken at other institutions since you were last enrolled at UT-Austin.

You must follow the same procedures as new students in submitting departmental application and reference forms.

## PERSONAL DATA SHEET

Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Other surnames used if any: \_\_\_\_\_ Citizenship \_\_\_\_\_

UT EID: \_\_\_\_\_ E-mail address \_\_\_\_\_

Semester and year you wish to enter \_\_\_\_\_

Interested in financial awards/scholarships? \_\_\_\_\_

**Please check which program(s) you are applying for:**

MSIS \_\_\_\_\_ Ph.D. \_\_\_\_\_ SSLC \_\_\_\_\_ Pres/Consv \_\_\_\_\_ Post-Master's \_\_\_\_\_

Permanent Address

Present Address


Phone number \_\_\_\_\_

Phone number \_\_\_\_\_

Work number \_\_\_\_\_

Texas resident \_\_\_\_\_ Nonresident \_\_\_\_\_

**GRE Scores**

Verbal \_\_\_\_\_ Quantitative \_\_\_\_\_ V + Q \_\_\_\_\_

If you have not taken the GRE, on what date do you plan to take it? \_\_\_\_\_

**TOEFL Score** (International students only) \_\_\_\_\_

**Letters of recommendation**

Please list the names of the people from whom you will request recommendations.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

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**OFFICE USE ONLY**

Materials received:

Program application _____	date recv'd: ____/____/____
Statement of Purpose _____	date recv'd: ____/____/____
Letters of reference <u>  1  </u>	date recv'd: ____/____/____
<u>  2  </u>	date recv'd: ____/____/____
<u>  3  </u>	date recv'd: ____/____/____

**APPLICATION FOR ADMISSION TO  
THE SIXTH YEAR OF ADVANCED STUDY**

UT EID \_\_\_\_\_ Date \_\_\_\_\_

Name in full (Mr. or Ms.) \_\_\_\_\_

Permanent  
Address \_\_\_\_\_  
(Number and Street)

Present  
Address \_\_\_\_\_  
(Number and street)

\_\_\_\_\_  
(City, State, ZIP Code)

\_\_\_\_\_  
(City, State, ZIP Code)

(\_\_\_\_\_) \_\_\_\_\_  
(Telephone No. with Area Code)

(\_\_\_\_\_) \_\_\_\_\_  
(Telephone No. and Area Code)

Date of Birth \_\_\_\_\_ Country of which you are a citizen \_\_\_\_\_

When do you wish to enter? \_\_\_\_\_

**COLLEGE AND UNIVERSITY RECORD**

Include undergraduate and graduate work here in chronological order, with earliest first.

Name of Institution	Inclusive dates	Degree(s) if any and date awarded

List here post-high-school study of any kind not mentioned above:

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Undergraduate Major Subject \_\_\_\_\_ Graduate Major Subject \_\_\_\_\_

Minor Subject(s) \_\_\_\_\_ Minor Subject(s) \_\_\_\_\_

Estimate of GPA in all upper-division courses \_\_\_\_\_  
in graduate study \_\_\_\_\_

If you have taken the GRE General Test, when did you take it and what were your scores?

Date Taken \_\_\_\_\_ Scores: Verbal \_\_\_\_\_ Quantitative \_\_\_\_\_

\*Analytical \_\_\_\_\_ \*Total of Verbal and Quantitative Scores \_\_\_\_\_

If you have not taken the GRE, on what date do you plan to take it? \_\_\_\_\_

College honors and affiliations:

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Please indicate below your familiarity, if any, with foreign languages and computer languages. (Note: This information will not be used in the decision on whether to admit you; if you are admitted, it will be used in the process of advising you on course work in your Sixth Year of Advanced Study program and in helping you find employment)

LEVEL OF KNOWLEDGE

Foreign Language	Can Read	Can Write	Can Speak

\* A combined score of at least 1,000 on the Verbal and Quantitative portions of the GRE is a requirement for regular admission to the UT-Austin Graduate School. Since the Analytical portion (added in 1977) of the GRE is not yet nationally standardized, your score on it is not included at the present time in your total GRE score for applications to enter UT-Austin.

Computer Language	Can Read Programs	Can Write Programs With Frequent Use of Reference Manual	Can Write With Occasional Use of Reference Manual

What positions, if any, have you held? (Please list in chronological order.)

Institution or Organization	Location	Type of Work	Dates of Employment

Military service: give inclusive dates, branch of service, Foreign Service, etc...

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Please list three people from whom you have requested, or will request, references. They should be selected with care and should include college teachers, librarians, employers, etc. (not ministers, friends, or relatives). Please be specific: give name, title, employing institution, and complete current addresses. Placement-office dossiers are acceptable.

1. 

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2. 

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3. 

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Your Name

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UT EID

**Please list below any articles or other publications and any other evidence of research, creative activities, or scholarly efforts. Please give complete citations. If available, examples of published or other written work should be submitted.**

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Your Name

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UT EID

**Please state your objective in undertaking the Sixth Year of Advanced Study and describe, as precisely as you can at this point, the contents of the program you propose to undertake. \*(Use an additional sheet or sheets if necessary.)**

\_\_\_\_\_ is applying for admission to the Sixth Year of Advanced Study in the Graduate School of Library and Information Science, The University of Texas at Austin.

Please appraise below the applicant's qualifications and aptitude for graduate study and professional service. We are interested in any comments you are able to make concerning his or her capabilities, background, motivation, ability to work effectively with others, and performance under your supervision. **\*(Use an additional sheet or sheets if necessary.)**

Printed or Typed Name: _____	Title or Position: _____
Organization: _____	Signature: _____
Address: _____	Date: _____

\_\_\_\_\_  
Please return to: **Graduate Coordinator, Admission**  
**The University of Texas at Austin**  
**Graduate School of Library and Information Science**  
**1 University Station D7000**  
**Austin TX 78712-0390**

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Printed or Title or  
Typed Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Organization: \_\_\_\_\_ Signature: \_\_\_\_\_  
Address: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
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